

<b>MARION SCHOOL DISTRICT 60-3</b>	<b>NEPN Code: BDB</b>
<b>SCHOOL BOARD GOVERNANCE AND OPERATIONS</b>	

## **ORGANIZATION OF THE SCHOOL BOARD**

At the annual meeting, as provided by law, the School Board shall organize by electing a president and vice president from its membership. The officers will serve a one year term. A school attorney shall be employed by the School Board at the annual meeting. The attorney is not a voting member of the School Board and functions only in an advisory capacity as related to their specific duties.

### **PRESIDENT**

The president of the School Board shall:

1. Preside at School Board meetings
2. Countersign all orders upon the clerk for claims approved by the board
3. Sign all contracts or agreements approved by the board.
4. Appoint or provide for the election of all committees of which he/she shall be an ex-officio member
5. Confer with the superintendent of schools as may be necessary and desirable regarding school or related matters
6. Call special meetings of the Board
7. Be entitled to vote and discuss on all matters coming before the Board
8. Perform such other duties as may be prescribed by the School Board
9. Be the primary spokesperson for the Board

### **VICE-PRESIDENT**

The vice-president of the Board shall assume the duties and responsibilities of the president in his/her absence, and shall perform such duties as may be assigned by the School Board.

### **LEGAL REF:**

SDCL - 13-8-10	Meeting of Board – Election of Officers
SDCL - 13-8-26	Duties of President of School Board
SDCL - 13-10-2	General Power of School Boards to Employ Personnel

**REVISED:** December 13, 2010