

<b>MARION SCHOOL DISTRICT 60-3</b>	<b>NEPN Code: JICH-R</b>
<b>STUDENT POLICIES AND REGULATIONS</b>	

## **REGULATIONS: STUDENT ALCOHOL AND OTHER DRUG ABUSE**

The alcohol and other drug abuse policy refers to the possession, use, or sale of:

- a. Alcohol or other drugs
- b. Controlled substances
- c. Mind altering or mood altering substances
- d. Intoxicants
- e. Paraphernalia
- f. Anything purported to be any of the substances previously listed
- g. Paraphernalia for using any of the substances previously listed

Use and/or possession of these substances represent health hazards to the students. Administrators should manage these issues with students, both as disciplinarians and as health educators. It is vital to work in concert with the parents, community, and public services in handling these problems.

Disciplinary Guidelines – These apply when students possess, use, sell or are under the influence of or pretense to be under the influence of :

- a. Alcohol or other drugs
- b. Controlled substances
- c. Mind altering or mood altering substances
- d. Intoxicants
- e. Paraphernalia
- f. Anything purported to be any of the substances previously listed
- g. Paraphernalia for using any of the substances previously listed

This prohibition exists in school, on school properties, at school activities, or in any other area where school functions are occurring.

1. Parent/legal guardians and appropriate authorities including law enforcement officials must be notified in incident involving possession, use, sale of, and/or being under the influence of these products. All incidents must be noted and a record must be kept of pertinent facts, actions, and contacts made with parents/legal guardians, legal officials, and other appropriate agents or agencies.

2. The first violation of policy JICH will result in a suspension of ten (10) or more school days and may include that the student complete a chemical dependency assessment. If a student is selling or purporting to sell or distribute any substance referred to in the policy, first offense may result in recommendation for expulsion by the principal.
3. A second violation of policy JICH will result in a suspension of up to ninety (90) days and a mandatory chemical dependency assessment.
4. A third violation of policy JICH will results in long term suspension or expulsion.

**FORMERLY:** S-26

**REVISED:** July 11, 2011

## **Teacher and Staff Regulations Regarding Student Alcohol and other Drug Abuse**

### **Part One:**

These guidelines apply when a student appears to be under the influence of a prohibited substance, as defined in policy JICH, in school, on school property, at school activities, or in any other area where school functions are occurring.

- I. Crisis Guidelines – These apply in cases of medical emergency such as apparent overdose.
  - A. An adult is to stay with the student at all times.
  - B. An effort should be made to bring the student to the administrative offices. If this is not possible, someone must be sent to locate an administrator. On those occasions when an administrator is not available the person in charge of the school activity is responsible for securing medical assistance.
    1. Medical assistance must be sought promptly by calling 911.
    2. As soon as is practical, the parents/legal guardians are to be called.
    3. As soon as it is practical, the incident must be documented and referred to an administrator for appropriate action.
    4. The administrator will contact law enforcement officials as soon as possible.
- II. Non-crisis Guidelines – These apply when a student appears to be in violation of policy JICH, but does not appear to be in immediate danger.
  - A. Stay with the student at all times
  - B. The student should be removed to the administrator offices, if possible
  - C. Either the administrator or his/her designee must contact law enforcement officials and parents/legal guardians as soon as possible.
  - D. The incident must be documented and referred to an administrator for appropriate action.

### **Part Two:**

These guidelines apply when a staff member observes the use, possession, or sale of prohibited substances, as defined in policy JICH, in school, on school properties, at school activities, or in any other area where school functions are occurring.

- A. The time and place, a description of the incident, and the names of participants and witnesses is to be documented.

- B. A reasonable effort should be made to confiscate the substance. The item is to be turned over to law enforcement officials. If this is not feasible, careful observation of the type of substance should be made.
- C. An administrator must be contacted as soon as possible and the administrator will contact law enforcement officials. In cases where an administrator cannot be contacted in a reasonable time, law enforcement officials must be called.