

<b>MARION SCHOOL DISTRICT 60-3</b>	<b>NEPN Code: JK</b>
<b>FOUNDATIONS AND BASIC COMMITMENTS</b>	

## **RULES OF STUDENT CONDUCT AND DISCIPLINE**

### **ELEMENTARY SCHOOLS**

Students attending the Marion School District 60-3 are required to conduct themselves with respect for self and others through their actions, their language, and their dress. Student behavior will reflect favorably on the individual and on the school, will show consideration for others, and will create a harmonious learning atmosphere. Students must recognize their individual responsibilities and obligations and discharge them in accordance with school regulations. When a school employee acts to assist a student in proper conduct, the emphasis shall be toward student growth in self-discipline.

### **APPLYING THE DISTRICT WIDE RULES**

1. The consequences for misbehavior described in this regulation are for misbehaving resulting in a referral to the principal's office. Consequences are designed to be fair, firm, and consistent for all students in the Marion School District 60-3. They apply to all students in any school or other District building, on District property, in District vehicles or school buses, and at school or District events. Consequences listed are minimums. The building administrator has the latitude to enforce other reasonable disciplinary action found to be warranted by the situation.
2. Because it is not possible to list every misbehavior that occurs, the administration and staff reserves the right to respond to misbehaviors not included in this regulation. This regulation is based on the assumption that misbehaviors are dealt with by bus drivers, chaperones, classroom teachers, administrators and other appropriate District staff.
3. Progressive discipline will be used in conjunction with existing District policy. Complete copies of the District suspension and expulsion policy (JKD and JKD-R) are available from either principal office. Rights and responsibilities of the District personnel, parents or guardians, and students are described in this policy.
4. Actions which may be used by District staff to discipline students and or encourage them to modify their behavior include but are not limited to: student conference, parent or guardian notification, parent or guardian conference, fine, restitution, detention, removal from class, in-school suspension, dismissal from school, out-of-school suspension, exclusion, expulsion, referral to law enforcement authorities, conflict resolution training and recommendations to alternative community services.

5. Each school may develop a discipline handbook with rules and regulations specific to their unique needs. A copy of school rules will be provided to the parent/guardian and student.
6. Due Process: Students shall be afforded the rights of fair procedure or due process. This includes the right to (1) be informed of conduct would result in disciplinary action against the student; (2) notice of any rule violation; (3) explanation of the evidence supporting the charge; (4) an opportunity to present the student's side of the story; (5) a penalty that is proportionate to the violation

**1<sup>st</sup> Read:** December 11, 2011  
**2<sup>nd</sup> Read:** January 9, 2012  
**Approved:** January 9, 2012

### K-5 PROGRESSIVE DISCIPLINE PLAN

Inappropriate Behavior	Consequences			
OFFENSE	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE	HABITUAL DISOBEDIENCE
<b>CLASS ONE (per quarter)</b>				
1. Breaking Building Rules 2. Playground Violations 3. Playground Aggression 4. Inappropriate Dress 5. Bullying	Warning or infraction slip, parent contact, consequence	Infraction slip, student-written incident report, parent contact, consequence	Infraction slip, detention, parent contact	Parent conference, behavior plan
<b>CLASS TWO (per semester)</b>				
1. Insubordination and or disobedience 2. Inappropriate technology use 3. Disrespectful /obscene language or actions 4. Deliberate physical aggression 5. Minor vandalism/major vandalism	Infraction slip, student-written incident report, parent contact, consequence, restitution of value	ISS/detention (1-3 days), student conference, parent conference, restitution of value	ISS/detention or OSS (1-3 days), parent conference, behavior plan, restitution of value	Parent conference, revised behavior plan, possible placement
<b>CLASS THREE (per year)</b>				
1. Violence 2. Assault (physical or verbal) 3. Intimidation 4. Tobacco 5. Theft 6. Physical Injury 7. Destruction of property 8. Harassment/hazing 9. Retaliation 10. Major vandalism	Parent conference with police referral when appropriate, ISS or OSS (1-3 days), referral to appropriate agency, restitution of value, student plan will be written	Parent conference with police referral when appropriate, ISS or OSS (1-5 days), referral to appropriate agency, restitution of value, student plan will be written	Parent conference with police referral when appropriate, ISS or OSS (1-10 days), referral to appropriate agency, restitution of value, student plan will be written	Long-term suspension, expulsion, legal action, referral special needs team for emotional/behavioral assessment
<b>CLASS FOUR (per year)</b>				
Possession/use of drugs or alcohol	OSS (10 days), parent conference, referral to police. Suspension may be reduced to 5 days if student and parent(s) participate in drug evaluation/counseling	Long-term suspension, police referral, parent and student must attend drug/alcohol evaluation and counseling before student may return to school	OSS (10 days) and recommendation for expulsion	
<b>CLASS FIVE (per year)</b>				
1. Sale/distribution of controlled substances 2. Weapons 3. Bomb threat 4. Arson 5. Endangering or threatening the life of others 6. False fire alarm	Long-term suspension, expulsion, parent conference, referral to authorities, completion of support group sessions, mandatory 12-month expulsion for firearm possession		<b>Consequences listed are minimums. The building administrator has the latitude to enforce other reasonable disciplinary action found to be warranted by the situation</b>	